



Grace United Methodist Church Wedding Reservation Form

Congratulations and Welcome

Our prayers are with you as you plan for one of the most important days of your life. We are continually engaged in pre-marital counseling as well as special courses to give you both a spiritual foundation for a successful Christ centered marriage. The information on this page is intended to help you with your planning and introduce you to our policies and fee schedule.

Grace UMC is a beautiful intimate setting for your unique wedding ceremony. Our sanctuary will comfortably hold 200 guests and congregants. Grace UMC is perfectly set right on the center of Heights Boulevard, in the heart of the Houston Heights. For a more personal introduction to our facility contact us for a tour.

Reservation by Deposit

A wedding date may be tentatively set on the church calendar after an initial request from the couple. However, a date is NOT considered secure until a nonrefundable deposit of \$500.00 is made to Grace UMC.

Music

If you care to utilize our music director and organist, at least one consultation with our organist is required to arrange for desired music. The consultation may take place by telephone. See fee schedule for organist honorarium. While music is not required, it is encouraged to enhance the ceremony. All music must be approved by the pastor and may not be prerecorded or non-secular. We also have a piano and organ in the sanctuary. We will accommodate independent artists you may hire, such as a flutist, harpist, stringed trio or quartet.

Decoration

You are welcome to decorate the church as befitting to your ceremony. We just ask that you only put flowers on the altar. Additionally, you cannot throw rice or confetti as you exit the church.

Photography & Videography

Your photographer and/or videographer are welcome on the day of your ceremony, but we ask that they do abide by certain rules. Failure to do so on their part will result in a cancellation of the wedding. There is no flash photography permitted during the wedding. Before and after the ceremony the photographer may use a flash. The individual taking photographs or video may not be allowed any further forward than the first pew DURING the wedding. The photographer/videographer may not stand in the center aisle during the procession to take picture of bridesmaids or groomsmen as they enter. The photographer/videographer may set up equipment at the entrance to the chancel from the sacristy. Any photographs that the couple or photographer would like to recreate (the kiss, exchanging of rings, procession of bride, bridesmaids or groomsmen etc.) can be done so after the wedding and the pastor is glad to stay until all photographs requiring his/her presence are completed.

Rehearsal

A rehearsal is normally required prior to the wedding ceremony, depending on the size of the wedding party. Attendance by the wedding party is required. Parents and family are also encouraged to attend the rehearsal.

Outside Officiates

Should the couple wish to have a minister from another United Methodist Church or another Christian Tradition conduct the service, permission from Grace United Methodist Church pastor is required and will be addressed on a case by case basis.

Grace UMC sanctuary is a beautiful sanctuary, with vaulted ceilings, stained glass windows. Rescued from the previous sanctuary, the breathtaking stained glass Rosetta, at the entrance to the sanctuary has been a beacon to the Heights community for 100 years. There is also a beautiful courtyard garden, outlined in native plants. Turn this courtyard into a sunny and enchanting garden wedding your guests won't soon forget.

Many couples have made Grace Sanctuary, and Grace Family, a special part of their family, we hope you will too.

Contact Information

Please do not hesitate to contact us with any additional concerns.

Sharon Cloer

Phone: 713-862-8883

Website: www.graceintheheights.org

Email: jenae@graceintheheights.org

Address: 1245 Heights Blvd., Houston, TX 77008

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Wedding Date _____ Time _____

Rehearsal Date _____ Time _____

Bride's Full Legal Name _____

Address, City, & State _____

Phone _____

Email Address _____

Groom's Full Legal Name _____

Address, City, & State _____

Phone _____

Email Address _____

Church Affiliation

Bride _____

Groom _____

Relatives in Membership at Grace _____

Wedding Details

Approximate number of Guests _____

Number of Attendants _____

Location of Rehearsal Dinner _____

Location of Reception _____

Photographer _____ Phone _____

Planner _____ Phone _____

Florist _____ Phone _____

